

Kansas Department of Revenue Sales and Use Tax Entity Exemption Certificate

The Kansas Department of Revenue certifies this entity is exempt from paying Kansas sales and/or compensating use tax as stated below.

Kansas Exemption Number:

Expiration Date:

The tax-exempt entity understands and agrees that if the tangible personal property and/or service are used for any purpose that is not exempt from the tax, the tax exempt entity is liable for the state and local sales or use tax. The use of this certificate is expressly prohibited, punishable by fine and/or imprisonment.

SAMPLE



EXEMPT ENTITY INFORMATION:

Authorization and scope:

- K.S.A. 79-3606(jj) - Community-Based Mental Retardation Facility or Mental Health Center.
- Exemption applies to the direct and indirect purchase, rental or lease of tangible personal property or services of a community based mental retardation facility or mental health center organized pursuant to K.S.A. 19-4001 et seq, and licensed in accordance with K.S.A. 75-3307b, except purchases of goods for human habitation.

Limitations:

- All materials and labor purchased by contractors and subcontractors to be used in the construction, operation, or maintenance for the exempt entity is exempt from Kansas sales and compensating use tax when the purchaser furnishes the seller a completed copy of this certificate.
- Contractors may use this certificate in lieu of a Project Exemption Certificate (PEC), although it is recommended the exempt entity obtains a PEC.
- This exemption does not apply to any construction machinery, equipment or tools used in the constructing, maintaining, repairing, enlarging, furnishing or remodeling facilities for the above exempt entity.
- All purchases are exempt by anyone presenting this completed certificate bearing the signature of an officer or director of the exempt

SAMPLE

By Administrator)

Federal ID Number

Date

RETAILER INFORMATION:

- To qualify for exemption, the certificate must have an expiration date in the future and be signed by an authorized individual.
- A purchase does **NOT** have to be a direct purchase to be exempt. However, a purchaser must present a completed certificate signed by an officer or director of the exempt entity.
- Material purchased or furnished by a contractor or the materials and labor of a subcontractor on a real property project may be purchased without tax using this certificate. It is not necessary for this entity to obtain a Project Exemption Certificate (PEC).
- The entity must have a Kansas exemption certificate. Exemption certificates issued by other states are not valid in Kansas.
- Retailers are required to maintain a copy of the purchaser's certificate in their records for at least 3 years from the date of purchase. Retailers must maintain a current certificate on file.
- Selling tax exempt goods or services that are not exempt by statute may result in the assessment of tax.
- A completed certificate may be used as a blanket exemption for future purchases when of the same type and for the same exempt purpose.

Seller's name and address

Description of goods and/or services purchased

For additional information on Kansas sales and use taxes see Publication KS-1510, *Kansas Sales Tax and Compensating Use Tax* and Publication KS-1520, *Kansas Exemption Certificates*, located at: www.ksrevenue.org Questions would be directed to Taxpayer Assistance at 785-368-8222.